Minutes for

Library Board of Trustees

Regular Meeting – May 27, 2025

Main Library Room.

1. Call to Order
   1. 5:02 pm
2. Roll Call
   1. Raylene (absent), Ruth, Jenny, Julie (absent), Alice, Abbie, Dan.
3. Approval of Agenda (Motion to Approve)
   1. Jenny 1st. Ruth 2nd. All in Favor
4. Approval of Minutes (Motion to Approve)
   1. Jenny 1st. Ruth 2nd. All in Favor
5. Public Comment
   1. No public present.
6. Review Bills and Budget
   1. Passed during meeting. Donated monitor from a patron. Additionally good funding has been coming from SRP donations. No questions.
7. Directors Report

* MLA updates – <https://www.milibraries.org/news-annoucements>
  + Funding from the state will be finalized in the next couple of weeks.
  + Employees are back to work after the funding cuts. Getting back into the grants submitted before the shut downs. Lots of unknowns still with the future.
* ALA updates – <https://www.ala.org/view-all-news>
* Youth Services – Toddler Time and After School Story Hour have both started to see slightly higher numbers for the past few weeks. Both programs are ending this week for the summer. Both will resume in September.
* Teen Programs – Our May Teen meeting had 0 attendees. Our Teen Summer Reading Program is beginning in June, where we will have bi-weekly teen programs. Heather and Abbie are going to be working closely once the summer program ends to try and revamp the teen group.
* Adult Services – We hosted a plant swap in May. We had 7 adults show up with plants to swap. We would be happy to host this again.
* Book Sale Room – current sale is $0.25 cent audiobooks.

1. Old Business
   1. Martin Cabinet/Community room. Tabled.
      1. Could the Martin cabinet be moved to a different building? The Allegan county historical center? Township office? Dan motioned to table this discussion. Jenny 2nd. All in Favor.
      2. Alice to talk to Christy first. No update 9/24/24, and 10/22/24.
      3. Alice discussed the cabinet with some community members. Alice is formatting a plan with those community people for the next steps. Slow progress but still progressing.
      4. Alice emailed Christy. She came in to measure it, she’s been in contact with potential landing spots.
      5. Christy contacted the Allegan Co historical society. They are interested in the entire display. The cabinet has been emptied as of the 5/27 meeting. Cabinet scheduled to be removed the last week of May.
   2. E-Rate Funding. Potential for 80% funding returned. The applicants must certify with CIPA (children’s internet protection act). Cost is based on internet usages and board approval for quote. Raylene motioned to pursue a quote with the Allegan recommended vendor. Ruth 2nd. All in Favor. Update – The quote was the only internet bill would be a saving of $900 on a cost of $100. (cameras and other technology would increase the savings). Abbie to get an official quote.
      1. Abbie has been talking to the group. Still working on finalizing costs.
   3. Policy changes to PTO. The law change requires that 1 hour be earned in sick/pto time per 30 hours worked. Abbie to update the Sick/Personal/Vacation policy to reflect the proposed plan for next month’s agenda. Dan motioned to approve, Jenny 2nd. All in favor.
   4. Service Contracts. Still waiting on Watson’s contract. Alice to contact them for status.
      1. Check received, Have not received the contract for signatures.
   5. Service Contracts. Joe Hamlin visit. Scheduled for the June board meeting.
   6. Finalize Budget. Abbie to compile the finalized discussion for vote. 2.9% increases for inflation to wages and current expenditures. $1,800.00 for increases in programs.
      1. Finalized budget presented. Jenny motioned to approve the budget proposal, Ruth seconded. All in Favor.
2. New Business
3. Policy book with Kids Room Rules. Abbie to write policies that identifies acceptable behaviors.
4. Local Meetings.
   1. Martin Township, Orangeville, and Watson.
      1. Emailed reports to Orangeville.
      2. Emailed reports to Watson.
      3. Emailed reports to Martin Township.
      4. Friends of the Library.
         1. Bake Sale was successful. Approximately $450 in sales during the memorial day parade.
5. Board Member Comments.
   1. No comments.
6. Next Meeting: June 24th, 2025 @5pm
7. Adjournment (Motion to Adjourn)
8. Jenny 1st. Ruth 2nd. All in Favor. 5:30 pm.